

**A G E N D A**  
**CITY COUNCIL MEETING**  
**January 9, 2023 @ 6:00 p.m.**  
**Council Chambers - Government Center**  
**200 North 12<sup>th</sup> Street - Corsicana, Texas 75110**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION**
- 4. MINUTES**  
Consider approving the Minutes for the City Council Regular Session of December 19, 2022.
- 5. PUBLIC FORUM**  
Public comments.
- 6. PUBLIC HEARINGS**
- 7. ORDINANCES**
- 8. RESOLUTIONS**  
Consider authorizing the City of Corsicana Fire Department to enter into a contract with a third-party contractor to register and track all fire safety contractors operating in the City. **PAGE 11**
- 9. APPOINTMENTS**
- 10. REPORTS and MISCELLANEOUS ANNOUNCEMENTS**  
Mayor/Council
- 11. EXECUTIVE SESSION:** The Council will recess into closed or executive session to receive attorney’s advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.
- 12. RETURN TO OPEN SESSION:** The Council will consider and act upon items discussed under Executive Session, as necessary.
- 13. ADJOURN**

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Choose “Broadcasts”

Under “Live Broadcasts Meetings” –

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- \*\* The complete Agenda packet is located on the City of Corsicana website at:

[www.cityofcorsicana.com](http://www.cityofcorsicana.com)

Click on “GOVERNMENT”

Click on “Agenda Center” in the column on the left

Under the “City Council” section, click on the Agenda for the current meeting date.

## **AGENDA INFORMATION**

**\* INFORMATION ON THE FOLLOWING  
PAGES IS SUBJECT TO CHANGE  
PRIOR TO COUNCIL MEETING.**

**ITEM NO. 4**

**Date:** January 9, 2023

**Subject:** Minutes

**Comments:**

Consider approving the Minutes for the City Council Regular Session of December 19, 2022.

**Recommendation:** Approve the Minutes as printed.

**CITY OF CORSICANA  
COUNTY OF NAVARRO  
STATE OF TEXAS**

**CITY COUNCIL REGULAR SESSION MINUTES  
MONDAY, DECEMBER 19, 2022**

The City of Corsicana, Texas City Council met in a Regular Session on Monday, December 19, 2022, in the Corsicana Government Center Council Chambers, 200 N. 12<sup>th</sup> Street, Corsicana, Texas. The meeting was open to the public. Public participation was available by live broadcast on the City's website, and by telephone or teleconference.

**City Council Members Present:**

Don Denbow	Mayor
Susan Hale	Council Member, Precinct One
Ruby Williams	Mayor Pro Tem and Council Member, Precinct Two
Chris Woolsey	Council Member, Precinct Three
Jeff Smith	Council Member, Precinct Four

**Staff Present:**

Connie Standridge	City Manager
Kerri Anderson Donica	City Attorney
Terry Jacobson	Attorney
Robert Johnson	Police Chief
Mike Ryan	Fire Chief
Kyle Pritchett	Retired Environmental Svcs. Director
Jason Beard	Environmental Svcs. Director
Justin Goodnight	Information Systems Tech/IT
Terry Franks	Public Works Director
Cathy McMullan	Acting Finance Director/City Secretary
Heather McCreary	Finance Dep. City Sec/Clerk

Mayor Denbow called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was followed by an invocation given by Mayor Pro-Tem and Council Member Williams.

**Approval of Minutes**

The motion was made by Council Member Williams and seconded by Council Member Hale to approve the minutes for City Council Regular Session of December 12, 2022. The motion passed 5-0.

**Public Forum**

No one spoke.

**Public Hearings**

There were no public hearings.

**Ordinances:**

There were no ordinances.

**Resolutions:**

**Resolution No. 4432 (approved)**

Presented by City Manager Standridge.

The motion was made by Council Member Woolsey and seconded by Council Member Smith that **Resolution No. 4432**, *to authorize the City’s participation in a joint contract for election services between all the Cities and School Districts in Navarro County, Navarro College and Navarro County/Navarro County Elections Administrator for the May 6, 2023 election*, be passed and approved. The motion passed 5-0.

<p><b>RESOLUTION NO. <u>4432</u></b></p> <p><b>A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AUTHORIZING THE CITY’S PARTICIPATION IN A JOINT CONTRACT FOR ELECTION SERVICES BETWEEN ALL CITIES (CITIES) AND ALL SCHOOL DISTRICTS (SCHOOL DISTRICTS) IN NAVARRO COUNTY, NAVARRO COLLEGE (COLLEGE), AND NAVARRO COUNTY/NAVARRO COUNTY ELECTIONS ADMINISTRATOR (COLLECTIVELY “THE COUNTY”) FOR THE MAY 6, 2023 ELECTION.</b></p> <p><b>WHEREAS, the City agrees to contract with Navarro County to conduct and supervise City elections, which will promote the public welfare by increasing efficiency and promoting uniformity for elections; and</b></p> <p><b>WHEREAS, the Cities, School Districts, College, and County agree to jointly share equipment and expenses as stated in the contract with the County.</b></p> <p><b>NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the City’s participation in the joint contract for election services between all Cities and all School Districts in Navarro County, Navarro College, and the County for the May 6, 2023, election is hereby approved.</b></p> <p><b>PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas this 19<sup>th</sup> day of December, 2022.</b></p>
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**Appointments:**

There were no appointments.

**Executive Session:**

Mayor Denbow recessed meeting into closed or executive session at 6:04 p.m. to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.

**Return to Open Session:**

Mayor Denbow called the meeting to Open Session at 7:09 p.m.

**Adjourn:**

There being no further business, Mayor Denbow declared the meeting adjourned at 7:09 p.m.

**Attested This, the 9<sup>th</sup> day  
of January 2023**

**Attested This, the 9<sup>th</sup> day  
of January 2023**

\_\_\_\_\_  
**Acting Director of Finance/City Secretary**

\_\_\_\_\_  
**Mayor**

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

## **ITEM NO. 5**

**Date:** January 9, 2023

**Subject:** **Public Forum**

### **Comments:**

Receive comments from public, if any.

**Recommendation:** No action required.



**ITEM NO. 6**

**Date:** January 9, 2023

**Subject:** **Public Hearings**

**Comments:** N/A

**Recommendation:** N/A

**ITEM NO. 7**

**Date:** January 9, 2023

**Subject:** **Ordinances**

**Comments:** N/A

**Recommendation:** N/A

**ITEM NO. 8**

**Date:** January 9, 2023

**Subject: Fire Department  
Third-Party Contractor to Register and Track Fire Safety Contractors**

**Comments:** The purpose of this resolution is to consider authorizing the Corsicana Fire Department to enter into a contract with a third-party contractor to register and track all fire safety contractors that are operating in the City.

Any commercial fire alarm, fire sprinkler, and fire protection contractors maintaining or inspecting fire protection equipment within the City of Corsicana would register with the third-party contractor, which will provide an internet-based tool for code officials to track and drive code compliance.

**Recommendation:** Authorize the Fire Department to enter into a contract with a third-party contractor to track fire safety contractors.

**MOTION:**

**I MOVE TO (APPROVE/DENY) AUTHORIZING THE FIRE DEPARTMENT TO ENTER INTO A CONTRACT WITH A THIRD-PARTY CONTRACTOR TO TRACK FIRE SAFETY CONTRACTORS.**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AUTHORIZING CORSICANA FIRE DEPARTMENT TO ENTER INTO A CONTRACT WITH A THIRD-PARTY CONTRACTOR TO REGISTER AND TRACK ALL FIRE SAFETY CONTRACTORS OPERATING IN THE CITY OF CORSICANA.**

**WHEREAS**, within the 2018 International Fire Code, adopted by the City of Corsicana, Section 108.3 *Recordkeeping*, states “A record of periodic inspections, tests, servicing and other operations and maintenance shall be maintained on the premises or other *approved* location for not less than 3 years, or a different period of time where specified in this code or referenced standards. Records shall be made available for inspection by the *fire code official* (Fire Marshal), and a copy of the records shall be provided to the fire code official on request”; and

**WHEREAS**, Section 108.3 also states “The fire code official, (Fire Marshal), is authorized to prescribe the form and format of such recordkeeping. The *fire code official* is authorized to require that certain required records be filed with the fire code official”; and

**WHEREAS**, the Corsicana Fire Department will hire a third-party contractor to maintain records of all fire safety contractors operating within the City of Corsicana to enhance tracking compliance with the code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS**, that the Corsicana Fire Department enters into a contract with a third-party contractor, at no cost to the City, requiring all fire safety contractors operating in Corsicana to register with the selected contractor.

**PASSED and APPROVED** by majority vote of the City Council of the City of Corsicana, Texas this 9th day of **January, 2023**.

\_\_\_\_\_  
Don Denbow, Mayor

**ATTEST:**

\_\_\_\_\_  
Cathy McMullan, Acting City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Kerri Anderson Donica, City Attorney

**Corsicana Fire Department Executive Summary**  
**Executive Summary of Brycer Compliance Engine Adoption**

Corsicana Fire Department is requesting executing a 3-year contract between Brycer, LLC at no cost to the City of Corsicana that should enhance the efficiency of compliance related to fire and life safety equipment installed in commercial buildings with the City of Corsicana. Please see Exhibit A.

Specifically, the Fire Department is requesting that any commercial fire alarm, fire sprinkler, and fire protection contractors maintaining or inspecting fire protection equipment within the City of Corsicana register with the Brycer Compliance Engine.

In accordance with the City of Corsicana adopted 2018 International Fire Code, section 108.3 Recordkeeping, states:

A record of periodic inspections, tests, servicing and other operations and maintenance shall be maintained on the premises or other *approved* location for not less than 3 years, or a different period of time where specified in this code or referenced standards. Records shall be made available for inspection by the *fire code official* (Fire Marshal), and a copy of the records shall be provided to the fire code official on request.

The fire code official, (Fire Marshal), is authorized to prescribe the form and format of such recordkeeping. The *fire code official* is authorized to require that certain required records be filed with the fire code official.

Here is a brief overview of the Compliance Engine and what it does:

The Compliance Engine is a simple, internet-based tool for code officials to track and drive code compliance, reduce false alarm activity, and provide a safer community. It provides a secure cloud environment in which third party contractors that inspect, test, and maintain fire protections systems, submit their reports via Brycer's web portal direct to the Fire Department, facilitating a more efficient review, tracking, and follow-up process with occupants to correct deficiencies and maintain systems. In addition to the web-based technology, their services include a team to administer hard and soft copy notifications and perform follow up calls to help increase testing and maintenance activity in a given jurisdiction. The end result is a comprehensive and accurate aggregation of data around which buildings have what types of systems, when they were last tested, and if there are any open deficiencies that could jeopardize their successful deployment in the event of an incident. With the Compliance Engine, the AHJ (Authority Having Jurisdiction) will be better equipped to do more with less in their mission to drive 100% code compliance with fire and life safety laws.

**The Compliance Engine Benefits:**

- Drives 100% Compliance with fire & life safety code
- Electronically collects, organizes and tracks fire and life safety test results
- Offers API Services with RMS and software inspection companies

- Maximizes limited resources, saves time and streamlines communication
- Built to ensure a safer environment for firefighters, citizens and guests
- Saves AHJs money while strengthening life safety and offers cost recovery

**Revenue Model:**

- Free for Fire Department
- Zero charge to the building owners
- Fee paid by 3<sup>rd</sup> party contractors on per system, per premises, per annum basis
- Delivers Compliance resulting in new business and maintenance revenue for 3<sup>rd</sup> party contractors
- Endorsed by IKECA and Western Fire Chiefs Association

**Current Texas AHJ Partners:**

- Abilene Fire Department
- Austin Fire Department
- Baytown Fire Department
- Bedford Fire Department
- Brenham Fire Department
- Bryan Fire Department
- Cedar Park Fire Department
- City of Corpus Christi
- City of Laredo Fire Department
- College Station Fire Department
- Deer Park Fire Marshal's Office
- Denton Fire Department
- Desoto Fire Rescue
- Forney Fire Department
- Grand Prairie Fire Department
- Grapevine Fire Department
- Greenville Fire Department
- Harris County Fire Marshal's Office
- Katy Fire Department
- Kaufman County Fire Marshal's Office
- Kingsville Fire Department
- Kyle Fire Department
- Mont Belvieu Fire Department
- Navasota Fire Department
- Pflugerville Fire Department
- Red Oak Fire Department
- Richardson Fire Department
- Snyder Fire Department
- South Padre Island Fire Department
- Sugar Land Fire Department
- Texas Facilities Commission (State of Texas)
- Victoria Fire Department
- Watauga Fire Department
- Westlake Fire Department
- Wichita Falls Fire Department

**\*\* NOTE 1,000+ ITMS (contractors) already registered with TCE in Texas. \*\***

Respectfully submitted,



Wade Gillen, Assistant Fire Chief  
City of Corsicana Fire Department

**ITEM NO. 9**

**Date:** January 9, 2023

**Subject:** **Appointments/Miscellaneous Business**

**Comments:** N/A

**Recommendation:** N/A

**ITEM NO. 10**

**Date:** January 9, 2023

**Subject:** Reports and Miscellaneous Announcements

**Comments:**

Mayor/Council

**Items to Mention:**

The voluntary drought conditions that were in place have been rescinded.

January 16                      Martin Luther King, Jr. Day (City offices closed)

**Landfill Holiday Schedule:**

January 14                      Saturday – Closed

January 16                      Monday - Open Regular Hours



## **ITEM NO. 11 & 12**

**Date:** January 9, 2023

**Subject:** **Executive Session**

- 11. EXECUTIVE SESSION:** The Council will recess into closed or executive session to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.
- 12. RETURN TO OPEN SESSION:** The Council will consider and act upon items discussed under Executive Session, as necessary.

**Comments:** N/A

**Recommendation:** N/A