

A G E N D A
CITY COUNCIL MEETING
February 13, 2023 @ 6:00 p.m.
Council Chambers - Government Center
200 North 12th Street - Corsicana, Texas 75110

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **MINUTES**
Consider approving the Minutes for the City Council Regular Session of January 23, 2023.
5. **PUBLIC FORUM**
Public comments.
6. **PUBLIC HEARINGS**
Receive public input regarding a proposed amendment to the Fiscal Year 2023 Budget authorizing General Fund and Utility Fund expenditures.
7. **ORDINANCES**
Consider amending the Fiscal Year 2023 Budget authorizing General Fund and Utility Fund expenditures. **PAGE 12**
8. **RESOLUTIONS**
Consider approving an application to the Texas Comptroller of Public Accounts Texas SmartBuy Marketing Coordinator Outreach Program for the purpose of ordering DWI toxicology blood kits. **PAGE 16**
9. **APPOINTMENTS**
10. **REPORTS and MISCELLANEOUS ANNOUNCEMENTS**
 - a. Presentation of the Annual Racial Profile Report for 2022.
 - b. Presentation of the Corsicana Main Street Program Annual Report for 2022.
 - c. Mayor/Council
11. **EXECUTIVE SESSION:** The Council will recess into closed or executive session to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.

12. **RETURN TO OPEN SESSION:** The Council will consider and act upon items discussed under Executive Session, as necessary.

13. **ADJOURN**

FOLLOWING ARE INSTRUCTIONS TO VIEW THE MEETING BY LIVE BROADCAST ON THE CITY’S WEBSITE AND TO PARTICIPATE BY TELEPHONE OR TELECONFERENCE:

- The meeting can be joined by teleconference using the link below. You may also call in and listen to the audio by telephone using the toll-free number below.

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/707244013>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679

- One-touch: tel:+18668994679,,707244013#

United States: +1 (312) 757-3119

- One-touch: tel:+13127573119,,707244013#

Access Code: 707-244-013

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/707244013>

- The live broadcast of the meeting can be viewed on the City of Corsicana website at:

www.cityofcorsicana.com

Choose “Broadcasts”

Under “Live Broadcasts Meetings” –

--- Click on “City Council Meeting” to view the meeting.

(Recorded meetings can also be viewed any time after the meeting at this same location.)

** The complete Agenda packet is located on the City of Corsicana website at:

www.cityofcorsicana.com

Click on "GOVERNMENT"

Click on "Agenda Center" in the column on the left

Under the "City Council" section, click on the Agenda for the current meeting date.

AGENDA INFORMATION

*** INFORMATION ON THE FOLLOWING
PAGES IS SUBJECT TO CHANGE
PRIOR TO COUNCIL MEETING.**

ITEM NO. 4

Date: February 13, 2023

Subject: Minutes

Comments:

Consider approving the Minutes for the City Council Regular Session of January 23, 2023.

Recommendation: Approve the Minutes as printed.

**CITY OF CORSICANA
COUNTY OF NAVARRO
STATE OF TEXAS**

**CITY COUNCIL REGULAR SESSION MINUTES
MONDAY, JANUARY 23, 2023**

The City of Corsicana, Texas City Council met in a Regular Session on Monday, January 23, 2023, in the Corsicana Government Center Council Chambers, 200 N. 12th Street, Corsicana, Texas. The meeting was open to the public. Public participation was available by live broadcast on the City's website, and by telephone or teleconference.

City Council Members Present:

Don Denbow	Mayor
Susan Hale	Council Member, Precinct One
Ruby Williams	Mayor Pro Tem and Council Member, Precinct Two
Chris Woolsey	Council Member, Precinct Three
Jeff Smith	Council Member, Precinct Four

Staff Present:

Connie Standridge	City Manager
Terry Jacobson	Attorney (alternate)
Robert Johnson	Police Chief
Ronny McGaha	Asst. Police Chief
Mike Ryan	Fire Chief
John Boswell	Economic Development Director
Justin Goodnight	Information Systems Tech/IT
Cathy McMullan	Acting Finance Director/City Secretary
Heather McCreary	Finance Dep. City Sec/Clerk

Mayor Denbow called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was followed by an invocation given by Pastor Danny Reeves from First Baptist Church.

Approval of Minutes

The motion was made by Council Member Williams and seconded by Council Member Hale to approve the minutes for City Council Regular Session of January 9, 2023. The motion passed 5-0.

Public Forum

No one spoke.

Public Hearings

There were no public hearings.

Ordinances:

There were no ordinances.

Resolutions:

Resolution No. 4434 (approved)

Presented by Connie Standridge.

The motion was made by Council Member Hale and seconded by Council Member Williams that **Resolution No. 4434**, *to consider ordering a general election to be held Saturday, May 6, 2023*, be passed and approved. The motion passed 5-0.

RESOLUTION NO. 4434

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD SATURDAY, MAY 6, 2023.

WHEREAS, a general election is hereby ordered to be held on Saturday, May 6, 2023, for the purpose of electing the following as required by Article XVI, Section 65 of the Texas Constitution:

Mayor
Council Member, Precinct Three
Council Member, Precinct Four
City Attorney
Municipal Court Judge

WHEREAS, early voting by personal appearance will be conducted each weekday at the:

Navarro County Courthouse Annex
601 N. 13th Street
Corsicana, Texas 75110

WHEREAS, the period for early voting by personal appearance begins Monday, April 24, 2023 and ends on Tuesday, May 2, 2023.

WHEREAS, the hours for early voting by personal appearance will be:

Regular Hours
Monday-Friday, April 24-28, 2023: 7:00 am – 7:00 pm
Saturday, April 29, 2023: 8:00 am – 5:00 pm
Sunday, April 30, 2023: 1:00 pm – 7:00 pm
Monday-Tuesday, May 1-2, 2023: 7:00 am- 7:00 pm

WHEREAS, applications for ballot by mail shall be mailed to:

Navarro County Early Voting Clerk
P.O. Box 1018
Corsicana, Texas 75151-1018

903-875-3330
Allie Thomas
athomas@navarrocounty.org
www.co.navarro.tx.us/page/navarro.elections

PASSED, APPROVED, and ADOPTED this 23rd day of **January, 2023**.

Resolution No. 4435 (approved)

Presented by Connie Standridge.

The motion was made by Council Member Woolsey and seconded by Council Member Smith that **Resolution No. 4435**, *to consider approving to extend an oil and gas lease between the City of Corsicana and Means Oil Company, L.L.C.*, be passed and approved. The motion passed 5-0.

RESOLUTION NO. 4435

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, APPROVING TO EXTEND AN OIL AND GAS LEASE BETWEEN THE CITY OF CORSICANA AND MEANS OIL COMPANY, L.L.C.

WHEREAS, the City of Corsicana recognizes the economic benefits of oil and gas on City Property; and

WHEREAS, Means Oil Company requested a lease to attempt to increase production of the Corsicana Industrial Foundation's "A" Wells on the property identified on the attached Exhibit "1" of the Oil and Gas Lease Agreement effective January 22, 2013, between the City of Corsicana and Means Oil Company, attached hereto and made a part of; and

WHEREAS, to facilitate the continued oil and gas operations on the subject property, the Means Oil Company, L.L.C. desires to extend this lease agreement with the City of Corsicana for a period of ten (10) years, expiring on January 22, 2033.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the Oil and Gas Lease Agreement between the City of Corsicana and Means Oil Company, L.L.C. is hereby extended for ten (10) years expiring on January 22, 2033.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this 23rd day of **January, 2023**.

Resolution No. 4436 (approved)

Presented by Connie Standridge.

The motion was made by Council Member Smith and seconded by Council Member Williams that **Resolution No. 4436**, *to consider declaring certain property as surplus and authorizing the City Manager to execute sale, trade, donation, or disposal of said property*, be passed and approved. The motion passed 5-0.

RESOLUTION NO. 4436

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER TO EXECUTE DISPOSAL OF SAID PROPERTY.

WHEREAS, the City of Corsicana desires to alleviate the City of said surplus property; and

WHEREAS, the City of Corsicana desires to dispose of the surplus property listed on the attached Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the City declares the attached Exhibit "A" as surplus property and authorizes the City Manager to execute sale, trade, donation, or disposal of said property.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas this **23rd** day of **January, 2023**.

Appointments:

There were no appointments.

Executive Session:

Mayor Denbow recessed meeting into closed or executive session at 6:06 p.m. to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.

Return to Open Session:

Mayor Denbow called the meeting to Open Session at **7:23 p.m.**

Adjourn:

There being no further business, Mayor Denbow declared the meeting adjourned at **7:23 p.m.**

**Attested This, the 13th day
of February 2023**

**Attested This, the 13th day
of February 2023**

Acting Director of Finance/City Secretary

Mayor

ITEM NO. 5

Date: February 13, 2023

Subject: **Public Forum**

Comments:

Public comments.

Recommendation: No action required.

ITEM NO. 6

Date: February 13, 2023

Subject: **Public Hearings**

Comments:

Receive public input regarding a proposed amendment to the Fiscal Year 2023 Budget authorizing General Fund and Utility Fund expenditures.

Recommendation: N/A

ITEM NO. 7

Date: February 13, 2023

Subject: **FY 2023 Budget Amendment**

Comments: The FY 2023 Budget was adopted by Ordinance No. 3119 on August 22, 2022. The requested budget amendment will amend the FY 2023 adopted budget expenditures as follows:

General Fund:

Police	\$127,100
IT	\$54,000
Streets	<u>\$825,029</u>
	\$1,006,129

Utility Fund:

Sampling and Analysis	\$45,000
Navarro Mills WTP	\$45,000
Lake Halbert WTP	\$60,000
Utility Maintenance	\$266,946
Utility Billing	<u>\$30,000</u>
	\$446,946

Debt Service (reduced by payments budgeted):

G.O. Debt	(\$233,373)
Utility Debt	(\$126,524)

This amendment will allow the City to purchase and pay for the approved lease/purchase items, rather than fund through a lease/purchase agreement, which will save a total interest of \$157,103.

This amendment will save a total interest of \$157,103.

Recommendations: Approve this ordinance to amend the FY 2023 Budget, to fund expenditures of all approved items, rather than use lease/purchase for a savings of \$157,103.

MOTION:

I MOVE TO (APPROVE/DENY) AMENDING THE FY 2023 BUDGET AUTHORIZING GENERAL FUND AND UTILITY FUND EXPENDITURES.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS
AMENDING THE FISCAL YEAR 2023 BUDGET.**

WHEREAS, the City Council of the City of Corsicana, Texas, adopted Ordinance No. 3119 on August 22, 2022, approving expenditures for the fiscal year ending September 30, 2023, pursuant to the laws of the State of Texas; and

WHEREAS, budget adoption included purchases through lease/purchase in the amount of \$1,453,075; and approved lease/purchases are shown on page 238 of adopted budget document; and

WHEREAS, the City prepared and received RFP's for lease purchase funding, and received one proposal for funding, with overall interest payments of \$157,103; and

WHEREAS, it is necessary to amend the Fiscal Year 2023 adopted budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Corsicana, Texas that:

Section 1. The Fiscal Year 2023 budget shall be amended to reflect that the City will purchase and pay for the approved lease/purchase items, rather than fund through a lease/purchase agreement.

Section 2. This amendment will increase expenditures in Fund 100 by \$1,006,129; will increase expenditures in Fund 501 by \$446,946; and decrease Funds 411 and 412 by \$359,897.

Section 3. This amendment will save interest in Fund 100 (\$114,034); and in Fund 501 (\$43,069).

Section 4. This amendment will decrease debt outstanding by \$1,453,075; and the commitment to make a lease/purchase payment for Fiscal Year 2023 for Fund 411 (-\$233,373) and Fund 412 (-\$126,524).

Section 5. A true and correct copy of the Amended Budget is hereby directed to be filed in the office of the City Secretary, and said Amended Budget is made a part of this Ordinance by reference as though fully copied herein verbatim.

Section 6. It is being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval, and publication according to law.

PASSED, APPROVED and ADOPTED this the **13th** day of **February, 2023** at a regular meeting of the City Council of the City of Corsicana, Texas, with the following record vote:

Don Denbow, Mayor: _____
Ruby Williams, Council Member/Mayor Pro Tem: _____
Susan Hale, Council Member: _____
Chris Woolsey, Council Member: _____
Jeff Smith, Council Member: _____

CITY OF CORSICANA:

Don Denbow, Mayor

ATTEST:

Cathy McMullan, Acting Dir. of Fin./City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

	Original Adopted FY2023 Budget	Amendment FY2023 Budget	Amended FY2023 Budget
<u>Fund 100</u>			
110 Police	6,455,597.00	127,100.00	6,582,697.00
310 IT	232,308.00	54,000.00	286,308.00
330 Streets	2,256,140.00	825,029.00	3,081,169.00
	<u>8,944,045.00</u>	<u>1,006,129.00</u>	<u>9,950,174.00</u>
<u>Fund 501</u>			
120 Sampling & Analysis	581,827.00	45,000.00	626,827.00
141 Navarro Mills WTP	2,612,880.00	45,000.00	2,657,880.00
142 Lake Halbert WTP	1,055,540.00	60,000.00	1,115,540.00
200 Utility Maintenance	4,723,613.00	266,946.00	4,990,559.00
400 Utility Billing	758,517.00	30,000.00	788,517.00
	<u>9,732,377.00</u>	<u>446,946.00</u>	<u>10,179,323.00</u>
		<u>1,453,075.00</u>	
<u>Debt Service Funds</u>			
G.O. Debt (<u>budgeted</u> payment for lease/purch)	4,834,826.00	(233,373.00)	4,601,453.00
Utility Debt (<u>budgeted</u> payment for lease/purch)	3,084,371.00	(126,524.00)	2,957,847.00

RFP Proposal Received			
3 Year LP	Rate: 4.35%	466,685.00	Principal
		<u>36,163.00</u>	Interest
		502,848.00	
5 Year LP	Rate: 4.32%	986,390.00	Principal
		<u>120,940.00</u>	Interest
		1,107,330.00	
Total		1,453,075.00	Total Principal
		<u>157,103.00</u>	Total Interest
		1,610,178.00	

History of Rates

2022 3 YR	Rate: 1.16
2021 5 YR	Rate: 1.69
2021 3 YR	Rate: 1.05
2020 5 YR	Rate: 1.995
2020 3 YR	Rate: 1.87
2019 3 YR	Rate: 3.03
2018 3 YR	Rate: 2.59
2018 10 YR	Rate: 3.12
2017 10 YR	Rate: 2.23

ITEM NO. 8

Date: February 13, 2023

Subject: **Texas SmartBuy Membership Program
DWI Toxicology Blood Kits**

Comments: The City of Corsicana Police Department has previously ordered DWI toxicology blood kits from WorkQuest. WorkQuest is the company that is in charge of DWI toxicology blood kits for all of Texas. The policies have changed since the Police Department last placed an order. There are now two options for purchasing the kits.

Option 1

An account/membership would be created for the City of Corsicana. The account would have to be in the name the City (Superuser) with the Police Department as a sub-user to conduct the business. Kits could then be purchased through the Texas Comptroller of Public Accounts website known as SmartBuy and shipped to the Police Department for \$7.25 each with free shipping.

Option 2

Someone would need to drive to the office in Austin and purchase the kits in person with a credit card at a cost of \$8.00 each.

Option 1 would be more cost and time efficient. The resolution is to request approval for the City of Corsicana to apply for a membership account with the Texas Comptroller of Public Accounts Texas SmartBuy Marketing Coordinator Outreach Program for the purpose of ordering and purchasing DWI toxicology blood kits.

Recommendation: Approve for the City to apply for a membership account to purchase DWI toxicology blood kits.

MOTION:

I MOVE TO (APPROVE/DENY) APPLICATION FOR A MEMBERSHIP ACCOUNT TO PURCHASE DWI TOXICOLOGY BLOOD KITS.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, APPROVING AN APPLICATION TO THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS TEXAS SMARTBUY MARKETING COORDINATOR OUTREACH PROGRAM FOR THE PURPOSE OF ORDERING DWI TOXICOLOGY BLOOD KITS.

WHEREAS, it is necessary for the Corsicana Police Department to purchase DWI toxicology blood kits: and

WHEREAS, WorkQuest is the company in charge of the DWI toxicology blood kits for all of the state of Texas; and

WHEREAS, the DWI toxicology blood kits must be purchased through the Texas Comptroller of Public Accounts Texas SmartBuy Marketing Outreach Program; and

WHEREAS, due to changes in the Texas Comptroller’s office, the most cost and time efficient process for purchasing the DWI toxicology blood kits from the Texas Comptroller is through the website known as SmartBuy; and

WHEREAS, an account/membership in the name of the City of Corsicana is required to purchase the DWI toxicology blood kits with the Corsicana Police Department acting as a sub-user to conduct business; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, the City is authorized to apply to the Texas Comptroller of Public Accounts Texas SmartBuy Marketing Outreach Program for the purpose of ordering and purchasing DWI toxicology blood kits.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this **13th** day of **February, 2023**.

Don Denbow, Mayor

ATTEST:

Cathy McMullan, Acting City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

ITEM NO. 9

Date: February 13, 2023

Subject: **Appointments/Miscellaneous Business**

Comments: N/A

Recommendation: N/A

ITEM NO. 10

Date: February 13, 2023

Subject: **Reports and Miscellaneous Announcements**

Comments:

- a. Presentation of the Annual Racial Profile Report for 2022.
- b. Presentation of the Corsicana Main Street Program Annual Report for 2022.
- c. Mayor/Council

Items to Mention:

February 20 Presidents' Day Holiday (City offices closed)

Landfill Holiday Hours:

February 18 Saturday – Closed

February 20 Monday – Open regular hours

February 21 Town Hall Meeting, 5:30 p.m., Government Center Council Chambers

ITEM NO. 11 & 12

Date: February 13, 2023

Subject: **Executive Session**

- 11. EXECUTIVE SESSION:** The Council will recess into closed or executive session to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.
- 12. RETURN TO OPEN SESSION:** The Council will consider and act upon items discussed under Executive Session, as necessary.

Comments: N/A

Recommendation: N/A