

## NOTICE OF PRIVACY PRACTICES

Notice of my Health Information Privacy Rights under the Health Insurance Portability and Accountability Act of 1996 (HIPAA and Texas Health Records Privacy Act)

Federal law requires Corsicana Fire Rescue (CFR) to keep my personal health information private and confidential and only to disclose it to others when allowed or required by law.

I understand that my personal health information will be used by Corsicana Fire Rescue in the following ways:

- For my treatment
- To obtain payment from me and my insurance carriers for services
- For health care operations
- When required by law
- For other purposes not listed here which may reasonably be required to carry out the treatment, payment, operations, and legal disclosure functions that Corsicana Fire Rescue may deem reasonably necessary or advisable and required or permitted under any applicable laws. Such additional uses are described in the Privacy Notice. Other uses and disclosures will not be made without my authorization unless in emergency circumstances or allowed or required by law.

As a patient, you have a number of rights with respect to the protection of your Personal Health Information (PHI), including:

- The right to access, copy, or inspect your PHI.
- The right to amend our PHI.
- The right to request an accounting of disclosures of PHI.
- The right to request restrictions on certain uses and disclosures of PHI. Corsicana Fire Rescue is not required to agree to all requested restrictions.
- The right to obtain a copy of CFR's privacy policy upon request.
- The right to receive confidential communications of PHI.

I understand that I may obtain a printed copy of the Notice or file a complaint against Corsicana Fire Rescue by contacting:

Privacy Officer  
Corsicana Fire Rescue  
200 N. 12<sup>th</sup> St.  
Corsicana, TX 75110

You will not be retaliated against for filing a complaint.  
Effective Date: February 14, 2006