



Corsicana Police Department Now Hiring Police Officers!

An Entry Level Examination for the Corsicana Police Department will be held on **Saturday, January 30, 2021** at 8:00 a.m. at the Corsicana High School, 3701 West Highway 22, Corsicana, TX 75110

Deadline to apply is Friday, January 15, 2021 at 3:30 p.m.

SALARY:	Recruit I Non-Certified	\$3,676/Month \$44,111/Year
	Recruit II Certified	\$3,761/Month \$45,127/Year
	Police Officer	\$4,023/Month \$48,278/Year

LATERAL ENTRY PROGRAM FOR QUALIFIED APPLICANTS

REQUIRED MINIMUM QUALIFICATIONS:

APPLICANT MUST MEET THE QUALIFICATIONS LISTED BELOW:

- Must be a United States citizen at time of application
- Applicant must be at least 21 years of age and have not reached your 45th birthday
- A high school diploma/transcript or a G.E.D.

APPLICANT MUST ALSO MEET ONE OF THE FOLLOWING CRITERIA:

- 1) Thirty hours (30) of college **or**
- 2) Have graduated from **or** is attending a certified academy recognized by the Texas Commission of Law Enforcement (TCOLE) **or**
- 3) Two (2) years of active military service with an honorable discharge **or**
- 4) Certified Police Officer with TCOLE

***Applicants who are a Certified Police Officer with TCOLE may be given preference in hiring.**

REQUIRED DOCUMENTATION AT TIME OF APPLICATION:

The **REQUIRED DOCUMENTS** listed below must be included **with** the **APPLICATION** when received in the Civil Service Office. **(Faxed applications and required documents are accepted)**

- Copy of College Transcripts (**originals or certified copies will be required for background packet**)
- Copy of TCOLE certification card or letter of enrollment from a certified academy
- Form DD-214 – Applicants with military service will have 5 points added to their written test score (with passing score of 70) provided they submit a DD-214 stating an Honorable Discharge

Application packet available at:
City of Corsicana, Human Resources Department
200 N. 12th Street
Corsicana, Texas, 75110
903-654-4822 (phone/fax)
www.cityofcorsicana.com
8:00 a.m. until 5:00 p.m. Monday through Friday

Corsicana Police Employment Standards

Officers (State of Texas Requirements):

- Must be 21 years of age
- High School Diploma or GED
- If a veteran, an Honorable Discharge
- No conviction for any felony
- No conviction for an offense above Class B misdemeanor
- No conviction for a Class B Misdemeanor in last 10 years
- Drug use; must not have used any marijuana within the past two (2) years, or any controlled substances or dangerous drugs (other than prescribed for their use) within the past five (5) years. Any drug use before that period must not have been of a repetitive and/or addictive nature and must be fully explained to the satisfaction of the director.
- Good moral character
- Must be licensed (after attending basic academy and passing state licensing exam).

Civil Service:

- Must not have reached their 45th birthday (before hiring)
- Applicants must:
 1. Have 30 hours of college (supported by official transcripts from all colleges/universities); or
 2. Graduated from or is attending a certified academy recognized by the Texas Commission of Law Enforcement (TCOLE); or
 3. Two years of active military service with an honorable discharge; or
 4. Be a certified Police Officer.
- Must pass entry level exam (pen and paper)
- Must pass physical agility test
- Must pass exhaustive background investigation including a driving record check
- Must pass Polygraph
- Must pass Oral Board
- Must pass medical exam, psychological exam and drug test (after conditional offer)

City Standards:

- Hiring list is good for 6 months or until exhausted.
- Must hire from the list developed via civil service testing.
- By-pass, for cause only.
- City Manager, by state law, makes hiring decision.
- Firing and discipline by the Chief of Police.
- Promotions are competitive, written test.

Hiring Standards for Civilians:

- If a veteran, an Honorable Discharge
- No conviction for a felony
- No conviction for a Class A Misdemeanor in the last 7 years.
- No conviction for a Class B Misdemeanor in the last 5 years.
- Must have good moral character.
- Must have a good driving record, if the duties of the position will include driving.
- Must have a high school diploma or GED.
- Must pass a comprehensive background investigation.
- Must pass an Oral Board.
- Must pass a Polygraph.

Must pass a medical exam, psychological exam and drug screen prior to appointment (after conditional offer).

City of Corsicana

Civil Service Commission



PRE-EMPLOYMENT APPLICATION FOR POLICE OFFICER

DATE: _____

PLEASE PRINT

NAME: _____
(FIRST) (MIDDLE) (LAST)

ADDRESS: _____

(CITY) (STATE) (ZIP CODE)

HOME PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

DATE OF BIRTH: _____
(MONTH) (DAY) (YEAR)

Are you a citizen of the United States YES _____ NO _____

Are you related to a City Employee, City Manager
or City Council Member YES _____ NO _____

EDUCATION

High School Diploma or G.E.D YES _____ NO _____

College Degree or Associate Degree YES _____ NO _____

If no degree, number of college hours completed _____

Certified Texas Peace Officer License YES _____ NO _____

Have you served in the U.S. Armed Forces YES _____ NO _____

If yes, Did you receive a Honorable Discharge YES _____ NO _____

Have you graduated from or attending a certified academy
Recognized by TCOLE YES _____ NO _____

ARE YOU WILLING TO WORK SHIFTS?

Days, Evenings or Nights YES _____ NO _____

Sign, Date and Return Application To: City of Corsicana – Civil Service Office
200 North 12th Street
Corsicana, Texas 75110
(903)654-4822

Qualified applicants will be notified of the next Civil Service Entry Level Examination
NOTICE: All documentation (proof) of eligibility must be in the Civil Service Office by the deadline to register for the exam.

I understand the above statement _____
Signature of Applicant

Date